

BOARD CHARTER

SECTION 1.0: INTRODUCTION

1.1 SCOPE

The Board understands that the responsibility for good Corporate Governance rests with them and therefore strives to promote the highest standards of Corporate Governance within the Bank and its subsidiaries.

1.2 OBJECTIVE

The objectives of this Board Charter are to ensure that all Board members acting on behalf of the Bank are aware of their duties and responsibilities as Board members and the various legislation and regulations affecting their conduct and that the principles and practices of good Corporate Governance are applied in all their dealings in respect of and held on behalf of the Bank. This Charter, together with the Company's Constitution and the Terms of Reference of the Board Committees, provide the authority and practices for governance of MBSB Bank Berhad ("MBSB Bank").

1.3 APPLICABILITY & COMPLIANCE

This policy is applicable to all Board members of MBSB Bank and its subsidiaries. All members of the Board to ensure strict compliance to the requirements and contents of this Document at all times.

1.4 CONFIDENTIALITY AND CONTROL

This Document is the property of MBSB Bank and can only be circulated amongst the staff of MBSB Bank. It will be lodged at a shared location accessible by all staff. It must, however, be emphasized that the information contained in this Document must not be disclosed nor photocopied, or shared with any person outside MBSB Bank. A breach of this rule will result in disciplinary action to be taken against the staff concerned.

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1.5 REVISION AND AMENDMENT

This Document is not intended to cover all situations that may occur in a changing environment as the contents are not-exhaustive. Changes may arise from time to time and will be under the responsibility of the Owner. Any changes to the policies shall require the ultimate approval from the Board of Directors (BOARD).

In general, revision and amendment processes are governed by the “Document Review Process” issued by the Organization & Methods (O&M) Department (where applicable). Approved changes shall be notified to O&M for subsequent update to this Document.

1.6 INTERNAL & REGULATORY GUIDELINES

This Document should be read in conjunction with other BNM and MBSB Bank Shariah Advisory Committee’s (SAC) resolutions, together with other internal documents and external regulatory guidelines on similar subject matter, but not limited to the following:

- i. Companies Act 2016;
- ii. Malaysian Code on Corporate Governance (MCCG) (*where applicable*);
- iii. Main Market Listing Requirements (MMLR) (*where applicable*);
- iv. BNM’s Policy Document on Corporate Governance;
- v. BNM’s Policy Document on Shariah Governance;
- vi. Islamic Financial Services Act (IFSA) 2013;
- vii. Malaysian Anti-Corruption Commission (MACC) Guidelines;
- viii. MBSB Bank’s Code of Ethics for Directors;
- ix. MBSB Bank’s Policy on Directors’ Conflict of Interest;
- x. MBSB Bank’s Shariah Governance Framework;
- xi. MBSB Bank’s Anti-Money Laundering & Counter Financing of Terrorism Policies and Procedures;
- xii. MBSB Bank’s Integrity and Anti-Bribery Corruption & Abuse of Power Policy;
- xiii. MBSB Bank’s Fit and Proper Policies & Procedures;
- xiv. MBSB Bank’s Credit Transactions and Exposure with Connected Parties;

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- xv. MBSB Bank's Related Party Transactions Policies;
- xvi. MBSB Bank's Company Secretarial Procedures; and
- xvii. Any other relevant guidelines, acts, rules and regulations issued by regulators on similar subject matter.

1.7 REVIEW OF DOCUMENT

Amendments, additions or deletions to this policy however require the Owner i.e. Company Secretarial to seek approval from the Board of Directors (BOARD), before implementation. The approved changes shall be notified to Organization & Methods Department (O&M) for subsequent update to the Document.

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SECTION 2.0: ROLES OF THE BOARD

2.1 DUTIES AND RESPONSIBILITIES OF THE BOARD OF DIRECTORS

2.1.1 The Board is responsible for overseeing MBSB Bank's management and business affairs and makes all major policy decisions of the Bank.

2.1.2 The Board assumes the following responsibilities as required under the Malaysian Code on Corporate Governance (MCCG) to facilitate the Board in discharging its fiduciary and leadership function:-

- i. Reviewing and adopting a strategic plan for the Bank;
- ii. Overseeing the conduct of the Bank's business to determine whether the business is being properly managed;
- iii. Identifying principal risks, setting of risk appetites and ensuring the implementation of appropriate internal controls and mitigation measures;
- iv. Succession planning for the Board and including ensuring all candidates appointed to senior management positions are of sufficient caliber and programmes are in place to provide for the orderly succession of senior management;
- v. Overseeing the development and implementation of shareholder communications policy for the Bank; and
- vi. Reviewing the adequacy and the integrity of the Bank's management information and internal control systems.

2.1.3 The Board also assumes the following responsibilities as required under Shariah Governance Policy Document issued by Bank Negara Malaysia ("BNM"):-

- i. Institutionalize a robust Shariah Governance Framework that is commensurate with the size, complexity and nature of the Bank's business;

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- ii. Overseeing Shariah governance and compliance and ensure integration of Shariah governance within the business and risk strategies. To fulfill this role, the Board must-
 - a. approve policies relating to governance structure and reporting arrangements, Shariah non-compliance risk management and other areas that are material to the effective implementation of Shariah governance;
 - b. oversee the implementation of BNM's Shariah Advisory Council rulings and decisions or advice of the Shariah Advisory Committee within all business and functional lines, including any business or risk implications arising from such implementation;
 - c. oversee the implementation of the internal control framework to prevent Shariah non-compliance and any rectification measures to resolve incidences or circumstances that may result or have resulted in Shariah non-compliance;
 - d. oversee the performance of senior management and other officers¹ entrusted to implement Shariah governance framework such that the Board is satisfied that the measures of their performance are aligned with Shariah governance objectives; and
 - e. promote a sound corporate culture which reflects the importance of adhering to Shariah requirements in product development and marketing, strategy formulation, business operations, risk management practices and other aspects that promote end-to-end compliance with Shariah.

¹ "Other Officers" shall include the Shariah Secretariat & Advisory team.

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- iii. Establish effective communication with the Shariah Advisory Committee on all matters relating to Shariah requirements, Shariah governance or Shariah non-compliance risks and regularly review the quality and frequency of its engagement with the Shariah Advisory Committee.
 - iv. In the event that the Board delegates any of its responsibilities to the Shariah committee, the Board must–
 - a. ensure that the mandate, areas of delegated authority and operating procedures are set out clearly in the Terms of Reference of Shariah Advisory Committee;
 - b. establish reporting arrangements to be kept informed of the Shariah Advisory Committee’s work, key deliberations and decisions on delegated matters as set out in the Terms of Reference for Shariah Advisory Committee; and
 - c. remain fully accountable for the decisions and any ensuing implications arising from the delegated responsibility.
 - v. The board is encouraged to appoint a Shariah committee member as a board member. The Shariah committee member appointed is expected to foster closer integration of Shariah governance consideration within the business and risk strategy of the Bank.
- 2.1.4 The Board plays a vital role in shaping the culture and tone of the Bank, whether to place integrity in its rightful place or otherwise, in order that the direction of the Bank aligns with the MBSB Bank’s Integrity Governance Unit (IGU) vision and initiatives. The Board assumes the following responsibilities as required in relation to their oversight roles on the activities of IGU and issues on bribery, corruption and abuse of power under the Malaysian Anti-Corruption Commission (MACC):-

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- i. Approve the appointment of IGU Officer;
- ii. Approve IGU's yearly plans or programs on anti-bribery, corruption and abuse of power;
- iii. Approve the establishment of policies which cover all the high risk areas in relation to conduct of integrity, bribery, corruption and abuse of power;
- iv. Ensure the highest level of integrity and ethics are practiced in MBSB Bank;
- v. Comply with all the applicable laws and regulatory requirements on anti – bribery, corruption and abuse of power;
- vi. Oversee the management of risks in relation to bribery, corruption and abuse of power;
- vii. Provide assurance to the internal and external stakeholders that MBSB Bank is operating in compliance with its applicable policies and regulatory requirements in relation to bribery, corruption and abuse of power;
- viii. Ensure that reviews by the Internal Audit function are conducted on anti-bribery, corruption and abuse of power programs;
- ix. Ensure a separate IGU structure that is directly answerable to Board so that issues of pressure, isolation, rejection and unreasonable action do not arise on MBSB Bank's part;
- x. Monitor the IGU's performance through its periodic reporting;
- xi. Issue commands to IGU in an effort to keep it relevant as an entity responsible for preserving integrity in MBSB Bank;
- xii. Ensure all bribery, corruption and abuse of power complaints are promptly escalated to IGU Officer for investigation;
- xiii. Oversee the effective use of the whistleblowing channel by both internal and external parties to raise concerns in relation to real or suspected bribery, corruption and abuse of power incidents; and
- xiv. Attend related training on ethics, integrity, anti-bribery, corruption and abuse of power once in (two) 2 years.

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2.1.5 The matters reserved for the Board include, amongst others, the following:-

- i. Reviewing and approving the strategic and business plan and other initiatives which would have a material impact to the Bank;
- ii. Overseeing the Management's implementation of the Bank's strategic objectives and its conduct and performance;
- iii. Identifying principal risks affecting the Bank and ensuring the implementation of appropriate governance framework and internal controls framework and to periodically review its appropriateness in light of the material changes to the size, nature and complexity of the Bank's operations;
- iv. Reviewing and approving annual financial statements and quarterly financial results prior to release to Bursa Securities and Securities Commission;
- v. Reviewing and adopting the strategies on promotion of sustainability through appropriate environmental, social and governance ("ESG") consideration in the Bank's businesses;
- vi. Overseeing and approving the recovery and resolution as well as business continuity plans for the Bank to restore its strength and maintain or preserve critical operations and critical services when it comes under stress;
- vii. Promoting, together with senior management, a sound corporate culture within the Bank which reinforces ethical, prudent and professional behaviour;
- viii. Promote timely and effective communication between the Bank and BNM on matters affecting or that may affect the safety and soundness of the Bank;
- ix. Serving as the ultimate approving authority for all significant financial expenditure;
- x. Approving related party transactions; and

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- xi. Overseeing the selection, performance, remuneration and succession plans of the President and Chief Executive Officer (“PCEO”) and the C-Suites position as per BNM’s Fit & Proper Criteria and as defined in the MBSB Bank’s Fit and Proper Policies & Procedures.

2.2 BOARD MEETING

2.2.1 Attendance

- i. Directors must attend at least 75% of Board meetings held in the financial year.

2.2.2 Quorum and Voting

- i. A majority of the Board members present in person, either physically or participate through any forms of instantaneous communications equipment shall form a quorum.
- ii. The Board is to ensure that their attendance at a Board Meeting, by way other than physical presence, remains the exception rather than the norm and subject to appropriate safeguards to preserve the confidentiality of deliberations².
- iii. The Chairman shall not have a casting vote if only a quorum is present (i.e. two (2) directors), or if there are only two (2) directors competent to vote on the question at issue.

² Attendance other than physical presence may be allowed provided that the main intention of the arrangement is for the safety of the members.

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2.2.3 Supply of and access to information

- i. A full agenda and comprehensive Board/Board Committee papers are circulated to all Directors well in advance of each meeting. In order to ensure that the Board/Board Committee have sufficient time to review and prepare for the meetings, the meeting papers shall be made available to the Board/Board Committee Members at least (five) 5 business days in advance of each meeting (except for confidential documents/price sensitive information which shall only be presented at the Meeting).
- ii. The Board has access to information and whenever necessary and reasonable, may seek independent professional advice in order to facilitate their duties at MBSB Bank.

2.2.4 Minutes of Meetings

- i. The Board must ensure that clear and accurate minutes of board meetings are maintained to record the decisions of the board, including the key deliberations, rationale for each decision made, and any significant concerns or dissenting views. The minutes must indicate whether any director abstained from voting or excused himself from deliberating on a particular matter.
- ii. Full Board minutes of each Board meeting are kept by the Company Secretary and are available for inspection by any Director during office hours.

2.3 BOARD COMMITTEES

- 2.3.1 The Board has delegated specific responsibilities to several Board Committees to oversee critical or major functional areas:-

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- i. Board Audit Committee (“BAC”)
- ii. Board Risk Management & Compliance Committee (“BRMCC”)
- iii. Board Nominating & Remuneration Committee (“BNRC”)
- iv. Board Investment & Credit Committee (“BICC”)
- v. Board Information Technology Oversight Committee (“BITC”)

2.3.2 The roles and responsibilities of the Board Committees are set out in the terms of reference of each of the Committees. The Board Committees report to the Board on their deliberations, findings and recommendations. The Board will take into consideration, but is not bound by Board Committees' recommendations.

2.3.3 Any decision not within its authority is referred back to the Board with its recommendations and comments for the Board's deliberation and approval.

2.3.4 Although the Board has delegated certain duties to the Board Committees, the Board remains responsible for the decisions of the Committees.

2.3.5 The terms of reference for each Board Committee will be approved by the Board from time to time upon recommendation by the respective Board Committees.

2.3.6 An Executive Director must not hold any membership in the following Board Committees:-

- i. BAC
- ii. BRMCC
- iii. BNRC

(Note: Executive Director may hold membership in the Board Nominating Committee if the Board Nominating Committee and Board Remuneration Committee are two separate committees)

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2.3.7 An Executive Director may hold membership in the BICC/BITC.

2.3.8 The Chairman of the Board should not be the Chairman of any Board Committees.

2.3.9 The Board has delegated specific responsibilities to Shariah Advisory Committee as set out clearly in the Terms of Reference of Shariah Advisory Committee.

2.4 COMPLIANCE AND ETHICS

2.4.1 The policy and procedures on Fraud Control Policy, Whistleblowing Policies & Procedures and Integrity and Anti-bribery, Corruption & Abuse of Power Policy have been established to allow avenues of legitimate concerns to be objectively investigated and addressed.

2.4.2 The Directors are also required under the Policy on Credit Transactions and Exposure with Connected Parties and Related Party Transactions Policies to disclose their interest in other companies and details of their spouses and close relatives on an annual basis. The Director shall abstain from participating directly or indirectly in deliberation and decision making process involving transactions of which he/she has an interest and to be absent from the meeting during such deliberation.

2.5 COMPOSITION AND BOARD BALANCE

2.5.1 The Board should consist of qualified individuals with diverse experiences, backgrounds and perspectives. The composition and size of the Board is such that it facilitates the making of informed and critical decisions.

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- 2.5.2 The BNRC reviews on a yearly basis and the same is tabled to the Board, the optimum size of the Board/Board Committee to enable effective oversight and delegation of responsibilities to encourage the active participation of all directors in Board/Board committees.
- 2.5.3 The BNRC also reviews on a yearly basis and the same is tabled to the Board, the succession plans for the Board to promote Board renewal and to address any vacancies.
- 2.5.4 The BNRC undertakes an assessment on a yearly basis and the same is recommended to the Board, the performance of the Board, Board Committee and individual directors.
- 2.5.5 There should not be more than one Executive Director³ on the Board of MBSB Bank.
- 2.5.6 The Board must comprise of a majority of Independent Directors at all times.
- 2.5.7 The Board in promoting Board diversity takes into consideration the candidate's background, skills, experience, age, ethnicity and gender required to maintain the optimal board balance and the Board will make the necessary appointment based on merit and contribution to the overall working of the Board.

³ The representative of EPF who has management responsibilities in EPF, an affiliate of MBSB Bank is to be classified as Executive Director pursuant to the BNM Guidelines on Corporate Governance. Executive Director refers to a director of a financial institution who has management responsibilities in the financial institution or any of its affiliates.

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2.6 INDEPENDENT DIRECTORS

2.6.1 An independent director must be independent in character and judgement, and free from associations or circumstances that may impair the exercise of his independent judgement. An individual must not be considered to be an independent director if he or any person linked to him—

- (a) has been an executive of MBSB Bank or any of its affiliates* in the last two (2) years;
- (b) is a substantial shareholder of MBSB Bank or any of its affiliates; or
- (c) has had significant business or other contractual relationship with MBSB Bank or any of its affiliates within the last two (2) years.

**Affiliate refers to any corporation that controls, is controlled by, or is under common control with, the entity.*

Significant business or other contractual relationship refers to any business transaction(s) of which the consideration in aggregate (on yearly basis) is more than 5% of the gross revenue on a consolidated basis of the said Director; or the Entity of which the said Director is presently a partner, director or major shareholder; or RM1 million whichever is the higher.

The gross revenue shall be computed as follows:-

- (a) where the Entity is a corporation, the computation of the gross revenue of the Entity must be based on its annual audited financial statements for the last two (2) financial years; and
- (b) where the transaction is entered into by the said Director personally or by an Entity other than a corporation, the computation of the gross revenue must be based on the income tax returns of the said Director or the Entity, as the

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case may be, submitted to the Inland Revenue Board for the last two (2) years.

- 2.6.2 An independent director must also meet the criteria as set out in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and BNM's Policy Document on Corporate Governance.
- 2.6.3 The Independence of the Independent Directors shall be evaluated by the BNRC on an annual basis to gauge their level of independence and the ability to act in the best interest of the Bank and to recommend the same to the Board.
- 2.6.4 The tenure of the independent directors shall not exceed a cumulative period of nine (9) years except under exceptional circumstances or as part of transitional arrangement towards full implementation of the succession plans subject to BNM approval.
- 2.6.5 A Senior Independent Director among the independent Board members shall be appointed by the Board. The suitability of a Director to be appointed as Senior Independent Director would be determined based on seniority in terms of years spent on Board and/or industry experience.
- 2.6.6 An Independent Director must immediately disclose to the Board any change in his circumstances that may affect his status as an Independent Director. In such a case, the Board must reconsider his designation as an Independent Director and notify Bursa Malaysia Securities Berhad, BNM or any other relevant authority of such changes.

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2.7 SENIOR INDEPENDENT DIRECTOR

2.7.1 The responsibilities of the Senior Independent Non-Executive Director, amongst others, include the following:-

- i. To be available to Board Members if they have concerns which contact through the normal channels of Chairman or PCEO has failed to resolve or for which such contact is inappropriate;
- ii. To act as a sounding Board for the Chairman and PCEO on board matters;
- iii. To chair the BNRC (if necessary) to ensure that board composition meets the needs of the Bank;
- iv. To act as a trusted intermediary for Non-Executive Directors where this is required to help them to challenge and contribute effectively; and
- v. To be the point of contact for shareholders and other stakeholders.

2.8 BOARD APPOINTMENTS

2.8.1 The BNRC is responsible for identifying and nominating suitable candidates for appointment/reappointment of Directors and also the appointment/renewal of contract of the PCEO of MBSB Bank, to the Board for approval.

2.8.2 Before recommending to the Board, the BNRC undertakes a thorough and comprehensive evaluation of the candidate which includes the “Fit and Proper” processes. The evaluation and assessment is carried out for all appointments/re-appointments of Directors and appointment/renewal of contract for the PCEO.

2.8.3 The abovesaid process is guided by the process for the appointment of Directors as detailed out in the Terms of Reference for the BNRC and the Fit and Proper Policies & Procedures.

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- 2.8.4 The BNRC, in assessing the candidate/director must ensure that the candidate/director for appointment/reappointment is not disqualified under the Malaysian Companies Act, 2016 and relevant applicable regulatory provisions, to act as Director of the Company.
- 2.8.5 The office of a director shall be vacated if the director:-
- i. resigns from office by notice in writing to the Bank;
 - ii. becomes of unsound mind;
 - iii. becomes bankrupt;
 - iv. is absent for more than 25% of the total Board meetings held in the financial year i.e fails to comply with Item 2.2.1 above;
 - v. without leave of the Directors, fails personally to attend duly convened meetings of Directors for any period exceeding three consecutive months;
 - vi. ceases to reside in Malaysia or Singapore;
 - vii. is convicted by a court of law, whether within Malaysia or elsewhere in relation to the offences set out in Paragraph 15.05(1) of the Main Market Listing Requirements;
- 2.8.6 Any candidate/director directly involved in the engagement and any partner of the external auditor firm must not serve or to be appointed as Director until at least two (2) years after:-
- i. he ceases to be an officer or partner of that firm; or
 - ii. the firm last served as an auditor of the Bank.
- 2.8.7 The candidate/director must not be an active politician.
- 2.8.8 Pursuant to Section 230 of the Companies Act, 2016 all directors are provided with a service contract outlining the roles and responsibilities of individual directors.

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2.9 RESTRICTION ON DIRECTORSHIP

2.9.1 The Directors must not hold more than five (5) directorships in listed corporations, listed collective investment schemes and Issuers, financial institutions and its affiliates of any other listed securities.

2.9.2 The Directors should notify the Chairman before accepting any new directorship. The notification should include an indication of time that will be spent on the new appointment. Such information will be shared with the Board members.

2.9.3 The directors must ensure that the Bank's interests are appropriately balanced against the fiduciary and statutory duties that directors owe towards each legal entity they serve. Directors who are board members of a financial institution and its affiliates must remain in the minority of the financial institution's board if -

- (a) one entity is a licensed bank or licensed investment bank, and the other is a licensed Islamic bank;
- (b) the affiliate is a holding company of the financial institution, or a subsidiary of the financial institution that is itself a financial institution; or
- (c) there are strong operational dependencies between the financial institution and the affiliate.

2.10 DIRECTORS' REMUNERATION

2.10.1 The BNRC will evaluate and assess the remuneration of Directors on a yearly basis and make the appropriate recommendation to the Board for shareholders' approval. The remuneration of Directors should commensurate with the Directors' fiduciary duties, time commitment, the performance of the Bank and market conditions.

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2.11 DIRECTORS TRAINING

2.11.1 In addition to the Mandatory Accredited Programme (MAP) as required by the Bursa Securities or any other training programmes as required by any other regulators, the Board members are also encouraged to attend training programmes conducted by highly competent professionals and which are relevant to the Bank's operations and business.

2.11.2 The training programme and budget allocation for each director will be guided by the Directors' Orientation and Training Guidelines.

2.11.3 The Company Secretary will arrange for the newly appointed directors to be briefed by the relevant Heads of Divisions on the functions and areas of responsibility by the respective divisions. This serves to familiarise the Directors with the operations and organisation structure of the Bank.

2.11.4 The annual training programme for each of the Directors will be planned based on the annual assessment by BNRC i.e. to identify the required training programme in order to enhance their professional development.

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SECTION 3.0: ROLES OF CHAIRMAN & PRESIDENT AND CHIEF EXECUTIVE OFFICER (PCEO)

3.1 CHAIRMAN

3.1.1 The positions of the Chairman and the President and Chief Executive Officer (PCEO) are held by different individuals, and the chairman must be a non-executive member of the board and must not have served as PCEO in the past five (5) years.

3.1.2 The key role of a Chairman, among others includes:-

- i. ensuring the smooth functioning of the Board, the governance structure and indicating positive culture in the Board;
- ii. ensuring that the guidelines and procedures are in place to govern the Board's operation and conduct;
- iii. ensuring all relevant issues are on the agenda for the Board meeting and all directors are able to participate fully in the Board's activities;
- iv. encouraging active participation and healthy debates on strategic and critical issues by all directors, allowing dissenting views to be freely expressed and sufficient time for discussion of issues and ensuring that the Board's decision fairly reflects the Board consensus;
- v. setting the Board agenda and ensuring that the Board receives the necessary, complete and accurate information on a timely manner from the management;
- vi. leading Board meetings and discussions;
- vii. providing leadership to the board and is responsible for the developmental needs of the Board so that the Board can perform its responsibilities effectively;
- viii. managing the interface between the Board and the management;

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- ix. ensuring appropriate steps are taken to provide effective communication with stakeholders and that their views are communicated to the Board as a whole; and
- x. leading the Board in establishing and monitoring good corporate governance practices in MBSB Bank.

3.1.3 The Chairman, in consultation with the PCEO and the Company Secretary, determine the agenda for Board meetings. The agenda should address priority strategic issues, rather than detailed operational ones, and ensure that there is enough time for rich discussion. Agenda issues should be aligned with the overall MBSB Bank's context, including its starting situation, aspirations and priorities.

3.2 PRESIDENT AND CHIEF EXECUTIVE OFFICER (PCEO)

3.2.1 The key role of a PCEO, among others, includes:-

- i. developing the strategic direction of the MBSB Bank;
- ii. ensuring that the Bank's strategies and corporate policies are effectively implemented;
- iii. ensuring that board decisions are implemented and board directions are responded to;
- iv. providing directions in the implementation of short and long-term business plans;
- v. providing strong leadership that is, effectively communicating a vision, management philosophy and business strategy to the employees;
- vi. keeping the board fully informed of all important aspects of the Bank's operations and ensuring sufficient information is distributed to board members; and

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- vii. ensuring the day-to-day business affairs of the Bank are effectively managed.
- 3.2.2 The sound operations of a Bank depends critically on its PCEO. Thus, he must be able to devote his full attention and time to be able to discharge his duties and responsibilities effectively and diligently.
- 3.2.3 In the absence of PCEO, the Bank is required to inform the Board/the Management/any other relevant parties of the person(s) who will be directly responsible for the overall running of the Bank. The acting person(s) should be fully acquainted with the Bank's affairs, and should be able to act promptly, with authority, on matters affecting the Bank.
- 3.2.4 Being a full-time staff of the Bank, the PCEO has the moral and professional obligations to devote his attention and commitment principally to the day-to-day operations of the Bank. The PCEO is required to obtain approval from BNM prior to accepting any new appointment as director of other companies/ entities. BNM's approval is not required for PCEO to hold a non-executive position in a professional body, industry association statutory body, charitable body or other non-commercial public-interest entity.
- 3.2.5 The PCEO must adhere to the following parameters with regard to the holding of other directorships:-
- i. The PCEO is only allowed to hold directorships in the holding company, subsidiaries, sister companies and their subsidiaries subject to the following conditions:-
 - a. sister companies and their subsidiaries are limited to financial institutions only;

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- b. The number of directorships that can be held by a PCEO either in the holding company, subsidiaries, sister companies and their subsidiaries should not be more than five posts at any one time,
 - c. The PCEO is not allowed to hold any executive position in another corporation.
- ii. The PCEO is allowed to hold directorships in companies/ institutions/ organisations to represent the interest of the Bank, non-profit organisations and the number of such directorship will not be taken into account in computing the maximum limit of five. To ensure the PCEO's attention to the operations of the Bank is not affected, the Board is required to determine the appropriate limit for the total number of directorships that can be held by the PCEO in those organisations.
 - iii. The PCEO is also not allowed to hold directorships in an associate company and family-owned company. However, exemption to hold one directorship in a family-owned company may be considered if there is a strong justification from the PCEO for the appointment.
 - iv. The PCEO is not allowed to hold office in any political party.
- 3.2.6 The Board should establish criteria to evaluate and assess the performance of the PCEO. The criteria established in assessing the performance of the PCEO may include, among others, the financial and business performance of the Bank and the accomplishment of long-term strategy, capacity building and business plan.