

TO BE ADOPTED ONTO SOLICITOR'S LETTER HEAD

HF 7

Your Ref. :

Our Ref. :

Date:

MBSB BANK BERHAD

Disbursement – Property Financing Unit

Level 6, Menara MBSB Bank,

PJ Sentral, Lot 12,

Persiaran Barat,

Seksyen 52, 46200

Petaling Jaya, Selangor

OR

Regional Processing Centre / Service Center

Note : Please refer to as per instruction letter.

Dear Sir/Madam,

SAFE KEEPING OF BALANCE SECURITY DOCUMENTS

Account No. :

Facility :

Customer(s) :

Purchaser(s) :

Vendor(s) :

Chargor(s) :

Existing financier :

Property :

1 st Party	
With Title	

3 rd Party	
Without Title	

Refinance	
Direct from Developer	
Sub sale	

We refer to the aforesaid Property and forward herewith the following balance Security Documents for the Bank's safe keeping:-

No	Security Documents Duly Stamped	*Tick the relevant boxes
1.	Letter of Offer	
2.	Supplementary Letter of Offer	
3.	Letter of Notification	
4.	Facility Agreement	
5.	Charge Annexure	
6.	Original separate individual title/strata title	
7.	Power of Attorney	
8.	LACA / LADA	
9.	Loan Agreement	
10.	Letter of Guarantee / Joint & Several Guarantee	
11.	Corporate Guarantee	
12.	Deed of Assignment (By Way of Transfer)	
13.	Deed of Assignment (By The Way of Security)	
14.	Deed of Receipt & Reassignment	
15.	Deed of Mutual Covenants	

16.	Property Purchase Agreement	
17.	Property Sale Agreement	
18.	Verbal Aqad with date and time	
19.	Wakalah Letter	
20.	Letter of Hibah	
21.	Letter of Set-Off	
22.	Memorandum of Deposit	
23.	Assignment of Rental Proceeds	
24.	Sale & Purchase Agreement	
25.	Proclamation of Sale	
26.	Upgrading Work Agreement / Renovation Agreement	
27.	Construction Agreement	
28.	Car Park Agreement	
29.	Term Deposit Receipt	
30.	Form 40	
31.	Form 34	

Kindly acknowledge receipt of the same by signing and returning to us the duplicate copy hereof.

Thank you.

Yours faithfully,

TO BE SIGNED BY SOLICITORS

c.c. MBSB Bank's Branch

[Photocopy enclosed]

c.c. Customer(s)

[Photocopy enclosed]

We, the undersigned, hereby acknowledge receipt of the above document(s) on representation by Solicitors that the documents are correct and all contents fully verified and checked and accurate and legally binding and enforceable against the parties.

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Disbursement – Property Financing Unit
MBSB Bank Berhad

Date: